



At The **Venue, Balmoral Rd**, Morecambe / Via Zoom / 6 PM

Item 1. Present, Apologies & Welcomes/Matters Arising

Present: Yvon Appleby, Johnny Bean (Secretary), David Beuzeval (Local Trust adviser), Glen Duckett, Sian Jay (Big Local), Yak Patel (LTO Rep), Chris Price (Chair), Joe Robinson (Development Worker), with guests Richard Ryan, Charlotte Rawes and Victoria Carter.

Apologies: The Secretary gave the apologies from Janette Edwards, Kat Jaxon and Viv Brunsden.

Welcome: The Chair welcomed everyone to the meeting, and introduced David Beuzeval our new Local Trust adviser. The Secretary recorded that we were quorate for decisions.

Matters Arising: The Chair reported that Jayne Safari had stepped down from the partnership.

Item 2. Minutes of the Last Meeting/Any Conflicts of Interest

Discussion: The Secretary noted that the previous meeting was a Plan Review and not a regular meeting. As such there were agreed notes, instead of minutes. The Chair gave a routine reminder on the matter of reporting conflicts of interest.

Action: [The Secretary to share the Plan Review meeting notes to all.](#)

Item 3. Digital Inclusion Project

Discussion: The Chair welcomed Charlotte Rawes and Victoria Carter of Lancaster & Morecambe College (LMC) to the meeting to discuss the project. Joe gave a brief review of the project. LMC hope to be in their new West End unit on West Street in January. LMC are very excited as current funding for courses is based on qualifications and requires minimum class sizes. Our project removes that barrier to allow smaller tuition groups, without qualification (though training can lead to later qualification-based skills). A thorough discussion took place with some Q&A. A dedicated staff member can be based at the unit for 2.5/3 days p.w. Tasked to work on engagement with the community and local groups/organisations, with support from the wider engagement team at LMC. LMC will be looking at a legacy in the West End to come from the project and will be updating us throughout. The project will be enhanced via further in-kind support from the College in the way of careers advice at specific times weekly and signposting to other, free, online courses that could be suitable. LMC are experienced in working with 'hard to reach' communities and the worker identified has many years of experience of working with Morecambe communities.

Decision: Charlotte and Victoria were thanked, and it was agreed we will follow up shortly. The consensus was approval of the project with an agreement to proceed with LMC on the project. We will ask LMC to arrange a launch of the project.

Item 4. Illuminations Project

Discussion: The Chair welcomed Richard Ryan of Morecambe Sparkle CIC to the meeting. Morecambe Sparkle are the organisation behind the new Baylight festival, a 3-day light art trail on Morecambe (town centre) Promenade. WEM have recently agreed funding of £10,000 to Baylight to produce a 'legacy' project idea for the West End as current Sparkle funding restricted Baylight operating beyond its town centre footprint. Richard presented 3 options for the partnership to choose from: 1) An interactive illumination of the Children's play area in the West End Gardens on the promenade. 2) An illuminated art sculpture at the Beach Cafe on the promenade. 3) Festooning of a 200m section of Regent Road. The details of the 3 options were reviewed in full and questions were taken, including project management of installation, ownership, ongoing costs like electricity bills and maintenance costs. Richard then left the meeting and a further discussion took place.

The Secretary reminded people of his potential conflicting interest, but as the funding decision had already been decided, there was no conflict.

Decision: It was noted that if the partnership had any underspend, the possibility of doing more than just the one option could be discussed. By consensus, it was agreed that the favoured option was no.3 the festooning of Regent Road, however the partnership agreed they would also like to hold onto consideration of the two other options and think about community involvement. We could approach Ian Bond about placing lights on the roof of The Battery. We could work with Baylight and other local groups to attract further funding. Add to Plan B list.

Action: The Development Worker to inform Morecambe Sparkle of the decision, and discuss a plan for a potential larger project.

Item 5. Big Local Partnership Review

Discussion: Sian went through the annual partnership review process.

Action: The Secretary to send out the partnership review documents for everyone to complete and return.

Item 6. Stanley's Project

Discussion: The Development Worker reported that we have been successful in securing additional funding towards the project. David gave his update on the project, and discussed hoping to have a draft business plan by the end of November and aiming for early New Year for the transfer. Yak added that the terms of agreement with the solicitor had now been signed.

Action: Sian to talk to David Beuzeval so an assessor can be appointed without causing delay.

Item 7. Family Mentoring & Support

Discussion: We should have the report from David France (Eggcup) on his scoping research very soon.

Decision: We should aim for a zoom session in December to update fully.

Item 8. General Projects Update

Discussion: LCC are conducting new open consultation regarding **Frontierland** and we are being asked to assist with the consultation in the West End. LCC have adjusted their timetable to fit with our scheduled newsletter, which is coming out this week and contains a 2-page spread on the consultation.

Discussion: For all other project updates, there was no time for discussion. The Development Worker provided a short update ([SEE ADDENDUM 1 BELOW](#))

Item 9. AOB

Discussion: The Christmas Meal is now set. The Secretary has circulated the menu and details.

DATE OF THE NEXT MEETING

- Monday, 11/12/23 at The Venue, Balmoral Road, at 6pm
 - Monday, 8/1/24 at The Venue, Balmoral Road, at 6pm
-

ADDENDUM 1

- Community Networking and Unity - need to pull together a clear brief.
- Housing - will have a worked up proposal for January.
- Children's Environmental Project - work is likely to drag out but no risks.
- Green Rose have agreed a basic 6 months extension.
- Young person's mental health - advert going out with flexible options.
- West End Online - beta version now going public.
- LDCVS support gone through.
- Project X started formal conversation.
- Seasonal food support gone through.

SUMMARY OF ACTIONS:

1. The Secretary to share the Plan Review meeting notes to all.
2. The Development Worker to inform Morecambe Sparkle of the decision, and discuss a plan for a potential larger project.
3. The Secretary to send out the partnership review documents for everyone to complete and return.
4. Sian to talk to David Beuzeval so an assessor can be appointed without causing delay.